



SOUTHWESTERN WISCONSIN

BUILDING INSPECTORS ASSOCIATION UA

Membership Meeting Minutes Thursday, September 25, 2025 Octopi Brewing, Waunakee

Minutes are as follows:

- President Steve Kittelson called the meeting to order at 9:12am.
- A motion was made by Jada Flannery to accept the meeting minutes of July 17, 2025.
 - Motion seconded by Jim Sjolander.
 - Motion carried
- The treasurer's report was forwarded by email to the membership.
 - A motion was made by Gregory Guidry to accept the treasurer's report
 - Motion seconded by Mike Parrott
 - Motion carried
- A motion was made by Jada Flannery to pay all bills relating to today's business meeting.
 - Motion seconded by Gregory Guidry
 - Motion carried
- No new members present

Old Business:

- Sky Carp game follow-up – Steve Kittelson reported that the event went great.

Committee Reports:

- Legislative Committee
 - DSPS Update – Jim Sjolander reported the following:
 - Jim Sjolander reported that he is working with DSPS helping to develop guidelines and a form to be submitted at plan review for IBC Chapter 17.
 - DSPS is still working to develop inspector training classes – they are having some hang-ups with Milwaukee Tech.
 - Major changes are afoot regarding UL1479, flue gas venting and schedule 40 pipe for both residential and commercial buildings. Jim is working with IPEX on getting training on potential changes.
 - Jim stated he is trying to get info on a package going through legislature on streamlining processes for commercial buildings and affordable housing.
 - DSPS is in negotiations with ICC to get a Wisconsin code that incorporates the Wisconsinisms – no update currently.
 - On October 1, the credentialing department at DSPS will be cutting 36 positions.
 - The Interior Designer bill is still in debate regarding the need for a Supervising Professional stamp.
 - WCOA Update
 - The next WCOA meeting will be in January and will include election of new officers – Jim Sjolander is stepping down as President.
 - March 2026 Updates
 - The 2026 Code Updates flyer will be out in the middle of October.
 - Date changes – SWWBIA dates are February 10-12 and March 9-11, 2026. The SWWBIA Annual Banquet will be held on Tuesday, March 10.
 - DSPS employee attendance – Association Boards are in agreement to let DSPS employees attend training at the association member discount. A motion was made by Mark Jankowski and seconded by John Crook for

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DSPS employees to use the SWWBIA member discount to attend training.
Motion carried.

- WCOA ICC training will be held on Monday, December 15, on the IEBC (Existing Building Code). If you're a WCOA member, you can get their member discount. If you join late in the year, your membership will carry for 2026.
- Membership Committee – Three scholarship recipients reported.
- Education & Program Committee
 - 2026 Meeting dates – Tabled until December meeting
 - December Meeting training, lodging.
 - A motion was made by John Crook for members in good standing to get one night's hotel room paid for by SWWBIA at the Wisconsin Hotel if attending both days of training. Motion seconded by Mark Jankowski. Motion carried.
 - A motion was made by Mark Jankowski to spend same amount as last year on hospitality for this training event. The motion was seconded by Mike Parrott. Motion carried.

New Business:

- Donations – A motion was made by John Crook and seconded by Jim Sjolander to donate \$1000 to member T. Welsch to help towards his medical battle. Motion carried.
- Any other new business that can legally be brought before the membership
 - The 2026 League of WI Municipalities Building Inspectors Institute will be held in September in Appleton. Dates have not yet been announced.

A motion was made by Jada Flannery to adjourn the meeting at 9:57am.

Motion seconded by Doug Zwieg
Motion carried

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