



## SOUTHWESTERN WISCONSIN

# BUILDING INSPECTORS ASSOCIATION UA

### Membership Meeting Minutes

Thursday, July 17, 2025, at 9:00am

The Wisconsin, 60 Gasser Rd, Lake Delton

#### Minutes are as follows:

- President Steve Kittelson called the meeting to order at 9:05am
- Motion made by John Crook to approve the meeting minutes of May 15, 2025
  - Motion seconded by Tim Kienbaum
  - Motion approved
- Treasurer Brian Flannery reviewed expenses and income and reported a balance of \$29,879.59.
  - Motion made by Bill Kienbaum to approve the Treasurer's Report
  - Motion seconded by Rodney Scheel
  - Motion approved
- Motion made by Doug Zwieg to approve payment of all bills related to today's meeting and tour
  - Motion seconded by Bill Kienbaum
  - Motion carried.
- New Member Introduction – No new members present

#### Old Business:

- March Code Updates follow-up
  - Treasurer Brian Flannery presented the Code Updates balance sheets. Brian went over the final figures and reported that the move to Buffalo Phil's didn't affect our overall expenses. We have not yet received the invoice from the IAEIA, but the costs are reflected in Brian's report.
- Fitchburg plumbing training follow-up
  - Paul Scott reported a great turn-out for the training – 33 attendees. The speaker, Jason Sladky, was great and was very flexible with his presentations. The membership discussed doing this training again in the off-season or one night a week for a few weeks virtually. Paul Scott and/or Jim Sjolander will reach out to trainers.

#### Committee Reports:

- Legislative Committee
  - DSPS Update
    - 2021 ICC adoption status
      - Jim Sjolander reported that there is no information on when the adoption will officially take place – things are still up in the air with how things will flow with the legislature and when it will hit the Governor's desk for signature. DSPS is hoping for September 1 or October 1, 2025. DSPS is gearing up for fall training on the new code for DSPS, DHS and DOA plan reviewers only.
      - The time to plan training and obtain the new code books is now. The membership discussed putting on ICC training in both September and December. More info to come.
    - UDC, plumbing, and electrical code updates
      - The UDC Council is putting together a comparison of the IRC. No new information on the new electrical code adoption.
      - Jim also reported that DSPS is losing half of their licensing staff, as additional staffing was not approved in the state's budget. DSPS is no longer offering counter service - everything is online.

AN ORGANIZATION OF INSPECTION OFFICIALS FROM EIGHTEEN WI COUNTIES

DEDICATED TO THE ADVANCEMENT OF THE BUILDING INSPECTION PROFESSION



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- WCOA update
  - March Code Updates Fees
    - Motion made by John Crook to raise code update fees to \$150 per person.
    - Motion seconded by Paul Scott
    - Motion carried
  - March Code Updates 2026 Dates
    - The membership decided to stick with splitting up in two separate weeks again. Tentatively planning March 10, 11 & 12 and March 24, 25 & 26, 2026 - Tuesday, Wednesday and Thursday of each week.
    - Motion made by Bill Kienbaum to approve the dates
    - Motion seconded by Brian Flannery
    - Motion carried.
  - March Code Updates Education
    - Code Updates Committee is planning 2 hours on separated buildings, small electrical quizzes geared for new electrical inspectors, 2021 ICC training, and structural back to basics. Additional topics needed, especially plumbing topics. If you have any ideas, please email Jim Sjolander, [inspectorbijes@gmail.com](mailto:inspectorbijes@gmail.com)
- Membership Committee
  - Scholarships
    - T reported less than 4 recipients. Recipients will be announced once confirmed
- Education & Program Committee
  - 2025 Meeting dates
    - September speaker/training – General Engineering volunteered to host tour, possibly the new Amazon plant in Cottage Grove or another commercial site.
    - December speaker/training – Planned for first Thursday and Friday in December. ICC code training is planned for at least one day.

### New Business:

- SWWBIA policy change regarding discretionary spending.
  - President Kittelson discussed with the membership that proposed money requests be presented at a previous meeting so details can be discussed ahead of time and requests to be on the agenda. The proposed policy will be sent to the membership for discussion at our next business meeting.
- Any other new business that can legally be brought before the membership

### Adjournment

- Motion made by Bill Kienbaum to adjourn
  - Motion seconded by John Crook.
  - Meeting adjourned at 10:24am