



SOUTHWESTERN WISCONSIN

BUILDING INSPECTORS ASSOCIATION UA

Meeting Minutes

Thursday, May 15, 2025, at 9:30am
The Thirsty Goat, 3040 Cahill Main, Fitchburg

Minutes are as follows:

- The regular business meeting was called to order by President Steve Kittelson at 9:32am
- Review and Approve Minutes of March 19, 2025, Membership Meeting
 - Motion made by Rodney Scheel to accept the minutes as published
 - Motion seconded by Doug Zwieg
 - Motion carried
- Treasurer's Report
 - Treasurer Brian Flannery reported a balance of \$31,169.82. The Treasurer's Report has been sent to the membership.
 - Motion made by Tim Kienbaum to accept the Treasurer's report
 - Motion seconded by Jedidiah Draeger
 - Motion carried
- Approval of Bills
 - Motion made by Rodney Scheel to approve payments for today's bills
 - Motion seconded by Paul Scott
 - Motion carried
- New Member Introduction - Welcome Joel Green, City of Madison, Erosion Control Inspector!

Old Business:

- March Code Updates follow-up
 - All bills related to the Updates were paid and all payments have been received. Brian Flannery reported that attendance numbers were down, but revenue stayed steady. Overall, everything went very smoothly, and Buffalo Phil's hospitality was great. A more in-depth breakdown of the Code Updates will be presented at the July meeting.
- Summer Sky Carp game outing
 - Bus rental cost for August 2, 6:35pm game is \$762. We will have the same bus itinerary as last year with stops at Dutch Mill in Madison and in Edgerton.
 - Motion made by Paul Scott for SWWBIA to pay \$762 for bus rental
 - Motion seconded by Doug Zwieg
 - Motion carried

Committee Reports:

- Legislative Committee
 - DSSP Update – UDC Council is actively meeting and comparing our code with the current IRC. The Electrical Code Council is working on the 2023 NEC adoption. No new news on the Commercial Building Code adoption.
 - WCOA update – No new updates. Jim Sjolander is working on getting WCOA meetings scheduled. The Building Inspectors Institute dates are still up in the air at this time – fall training not guaranteed at this time. More info is to be presented at a future meeting.
- Membership Committee
 - 2025/2026 Scholarship applications – Three applications have been received.
- Education & Program Committee
 - 2025 Meeting dates
 - July - Mike Reuter to host in Wisconsin Dells on July 17, 2025. Duck Boat ride and possible DATCAP presentation on short-term rentals is tentatively planned.

AN ORGANIZATION OF INSPECTION OFFICIALS FROM EIGHTEEN WI COUNTIES

DEDICATED TO THE ADVANCEMENT OF THE BUILDING INSPECTION PROFESSION



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- Motion made by Paul Scott for SWWBIA to pay for Duck Boat ride ticket and one night's stay at The Wisconsin (former Clarion) at the state rate with \$20 co-pay per person required for SWWBIA member and one guest. Max expenses not to exceed \$6000.
- Motion seconded by John Crook
- Motion carried.
- September
 - General Engineering to host – date and program to be determined
- December
 - Training and meeting planned for December 4-5, 2025. Programs to tentatively include ICC training and presentation by Steve Rewey.
- Plumbing Training
 - SWWBIA, in cooperation with Fitchburg Building Inspection, is planning plumbing training to be held July 9 & 10, 2025, in Fitchburg at the Fitchburg Community Center. The training will include vent sizing, navigating the plumbing code, water sizing, etc. The training is geared for beginner plumbers and inspectors with a max of 50 persons. The presenter's training time/costs (\$200/hr.) have already been approved by the Association. A PHHC link for attendees to obtain an updated plumbing code book will be provided. The cost of the code book will be at the attendee's own expense. The cost of training is set at \$75 per day (\$150) - one day of training to be on drain & vent, and one day on water sizing.
 - Motion made by Mark Jankowski to give any plumbing training attendee free SWWBIA membership to those wanting to join
 - Motion seconded by Jedidiah Draeger
 - Motion carried

New Business:

- Any other new business that can legally be brought before the membership
 - No new business was brought to the membership.

Adjournment

- Motion made by Doug Zwig to adjourn the meeting at 10:18am
- Motion seconded by Tim Kienbaum
- Motion carried